

CENTRAL FLORIDA



& BOTANICAL GARDENS

Corporate & Social Events





RENTAL PRICING

By hosting your event at the Central Florida Zoo & Botanical Gardens, you are providing mission-driven support to our organization, ensuring that we create connections that inspire people to take action for wildlife.

Half Safari Hall

\$625(4 hr rental)
\$150 / *additional hr*

Full Safari Hall

\$1,125 (4 hr rental)
+ \$200 / *additional hr*

Capacity

Seated Reception- 75
Cocktail Reception- 100
Theater Style- 80

Capacity

Seated Reception- 150
Cocktail Reception- 200
Theater Style- 160

Discovery Courtyard

*Includes the use of the Porch,
Courtyard, Gazebo, & Discovery Stage*

\$900 (4 hr rental)
\$175 / *additional hr*

Capacity

Seated Reception...60
Cocktail Reception...150



RENTAL PRICING

ADD ON SPACES:

Insect Zoo

Ideal for cocktail receptions, catering space, or check-in area.

Accommodates an additional capacity of 75 more guests.

\$250 (4 hr rental)

+\$100 / additional hr

DISCOVERY PACKAGE

Includes a full Safari Room rental + Discovery Courtyard + Insect Zoo spaces.

\$2,300

+ \$350 /additional hr

Capacity

*Ideal for large parties
(200-300 guests) with catering.*

ADD-ON ACTIVITIES

- Zoo Admission (Available during zoo hours of 9:00 a.m. to 4:00 p.m.)
Ages 3-12 are \$13.00pp. Ages 13+ are \$18.00 pp.
- Night Hike (Available after zoo hours of 4:00 p.m. to 9:00 p.m.)
All ages are \$22.00 pp.
- Team Building Scavenger Hunt - \$5 per sheet
- Giraffe Feedings - Contact for information
- Private Animal Encounters - From \$85 to \$200 per animal. Contact for more information.

ADD-ON RENTALS

- Av - \$100
- Podium - \$50
- Stage & Skirting - \$400
- Ivory Linens- \$8/ table
- Specialty or colored linen-
starting at \$15/ table
- Black Resin Chairs - \$2 per
piece
- Yard Games- \$30 each
 - Cornhole, Connect 4,
Jenga, & Bucket Pong



VENUE AMENITIES

- Event Furnishings
 - 72" round reception tables seating 8 guests comfortably per table
 - black banquet chairs
 - 6' tables
 - cocktail tables
 - Black linens included for all tables, *ivory linens available upon request.*
- Event staff dedicated to setting up and breaking down your tables and chairs, directing your guests, security, and custodial care.

HOW TO RESERVE A DATE



- A 72-hour courtesy hold may be placed for an event date without a deposit.
- To confirm a rental, a non-refundable deposit in the amount of 25% of the rental fee and a signed rental agreement are required within two weeks after the contract is sent out.
- The remaining balance is due 7 days prior to the event date.
- If the event is booked less than 45 days out, a 75% deposit is required to book the event date.
- Cancellation of an event must be done via email through the Central Florida Zoo & Botanical Gardens Events Team. Cancellation will result in a loss of any money put toward reserving the event space.

CATERING

All food and beverage will go through our exclusive onsite catering team the SSA Group.

Whether you would like a brunch, BBQ lunch, or buffet dinner, the SSA Group has options for any occasion!

To inquire about packages and options, please contact catering@centralfloridazoo.org



FAQ'S

Q: Do you offer on-site coordination? If so, what services are included and is there an additional charge for them? What will the event staff supervise day of?

A: As the event date approaches we will introduce you to the event staff from our team who will be onsite the day of the event from beginning to end. The event staff is included in the facility rental. The event staff will

- Create room layouts of the venue space and share them with the clients.
- Direct any additional set-up crew in the placement of tables and chairs, and direct vendors to their set-up locations..
- The SSA Group will be responsible for serving and clean-up of all food and beverage.

Q: How much assistance is available with the setup of decor items?

A: The client is responsible for providing all decor items. If items are not provided, event staff will not be available on the day of to assist with getting these items into the venue space. The event staff will not be available to set out any décor. Please designate a vendor or team member to take care of set up and break down of these items. All décor needs to be broken down by the end of the event.

Q: What is the rental time?

A: The rental time starts at a 4 hour time frame with the ability to add on additional hours. Please note your selected rental time includes any time that it takes your group to set up and break down any items brought in. Set up and break down of Central Florida Zoo furnishings will take place before and after your reserved time. Please note all rentals can start at 8:00am and can go until 10:00pm.

Q: Does my room rental include zoo admission?

A: No. Zoo admission is available as an add-on service. If you want to include zoo admission for your guests, please let an event staff member know during the booking process. Please note the zoo is open from 9:00 a.m. to 4:00 p.m.

Q: Do you include linens?

A: Black linens are included in the rental package for your chosen equipment setup. Ivory linen rentals are available through the Central Florida Zoo & Botanical Gardens at a rate upon request. Specialty & colored linens are available through GBS Linens (prices starting at \$15 per linen).

Q: What is needed to reserve a date and book an event?

A: To book a rental, a deposit in the amount of 25% of the room rental is due, along with a signed rental agreement. The remaining is due 7 days prior to event date.

Q: What is your cancellation policy?

Notice of cancellation at least sixty (60) days prior to the EVENT DATE- eligible for a full refund. Should cancellation take place more than thirty (30) days and less than sixty (60) days prior to the EVENT, 50% of the deposit will be refunded. Should cancellation take place less than thirty (30) days prior to the event, the deposit is non-refundable.

Q: What is your weather contingency plan for outdoor spaces?

A: Events are held rain or shine. In the case of inclement weather, depending on the size of the event, additional indoor space may be used but is not promised.

Q: What is the earliest time that I may arrive the day of?

A: You may arrive at the predetermined and agreed upon set up time. Central Florida Zoo & Botanical Gardens event staff and facility will not be available for services including pictures, set up, vendor load in, item drop off, etc. until the agreed upon time.

Q: Do you have décor restrictions?

A: The use of helium balloons, glitter, confetti, release lanterns, open flame candles, sparklers, cold sparklers, loose moss, and fog or smoke-producing machines are strictly prohibited at the Central Florida Zoo & Botanical Gardens.

Q: Is there a noise ordinance at the Central Florida Zoo & Botanical Gardens?

A: It is up to the event staff's discretion for noise levels utilizing decibel numbers. We do not allow the use of subwoofers. There are nearby animals our team will be cautious of disturbing.

Q: Will there be any other events going on during my event?

A: Only one private event is scheduled in the event space. Although your event space is private and separate from the public, The Central Florida Zoo & Botanical Gardens is open to guests until 4:00 p.m.



CONTACT

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